

## **Request for Qualifications/Proposals Consulting Engineering Services**

Qualifications for the Sandusky County Board of Developmental Disabilities (SCBDD) Senior Kitchen and Activity Renovation project will be received by the Sandusky County Commissioners at their office, 622 Croghan St., Fremont Ohio 43420, until February 21, 2020 at 4:30 p.m.

The Request for Qualifications shall be posted on the Sandusky County website at <https://sandusky-county.com/index.php?page=public-notice>, beginning February 3, 2020.

Interested Consulting Engineering firms are encouraged to attend a walk-thru of space to be renovated on February 14, 2020 at 9:30 a.m. at the SCBDD east wing, 1101 Castalia Street, Fremont, Ohio 43420. Prior to the walk-thru, questions should be directed to Robin Richter, Great Lakes Community Action Partnership, at [rrichter@glcap.org](mailto:rrichter@glcap.org) or 419-334-8911. Questions will not be accepted after 4:30 p.m. on February 20, 2020.

The project involves developing plans, specifications, bid documents, construction supervision and sign off on completed work and materials used for renovations to the existing kitchen and expansion and the activity space of approximately 8,000 square feet in accordance with State and Federal guidelines and the SCBDD.

Interested firms should submit: 1. understanding of the project, 2. firm and individual qualifications that includes - a. Dun and Bradstreet number, b. number of years in business, c. qualifications and experience of principals and key personnel to be on the project team, d. background and experience in this type of project, e. indicate status of the projects listed in d above (completed/ongoing), 3. geographic information that includes - a. number and location of offices, b. location of office where this project will be developed, 4. capacity to perform the work that includes - a. size and availability of staff, b. projects in progress, c. ability to complete drawings and make submission to SCBDD by June 31, 2020. Also, include a minimum of four references of this type of project within the past 5 years and documentation of firm's Professional Liability Insurance Policy

All statements of qualifications and related information must be received on or before February 21, 2020 at 4:30 p.m. at the following address:

Sandusky County Commissioners  
c/o SCBDD Senior Center Renovation  
622 Croghan Street  
Fremont, Ohio 43420

It is our intent to give reasonable consideration to at least three firms and/or individuals based on their qualifications so as to have one or several alternative firms which could be asked to enter into negotiations, if negotiations with the preferred firm are not satisfactory.

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