**Meeting:** Board Of Commissioners  
**Location:** Commissioners' Board Room  
**Date:** 12/04/18  
**Time:** 8:00 AM - 12:25 PM

**Present:** Commissioners: Kay E Reiter, President; , Scott Miller, V-President; Charles Schwochow  
**Present:** Theresa Garcia, County Administrator  
**Others Present:** Robin Richter, JoEllen Price, Ruthann House, Mircea Handru, Craig Shoup, Sheriff Hilton  

(*) action items

<table>
<thead>
<tr>
<th>AGENDA ITEMS</th>
<th>BRIEF DESCRIPTION / ACTION STEPS</th>
<th>PERSON RESPONSIBLE</th>
<th>DOLLAR AMOUNT</th>
<th>MOTION/VOTE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Call to Order Pledge of Allegiance (8:00am)</td>
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<td>Kay E Reiter, President</td>
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| *Review & Approval of Commissioner Meeting Minutes, In-coming Mail Review & External Meeting Notices | The 11/29/18 minutes were reviewed/approved by the Board. The Board reviewed incoming office mail and external meeting notices. | Kay E Reiter, Scott Miller, Charles Schwochow | | *Motion: Move to Approve minutes  
Moved by: Charles Schwochow  
2nd: Scott Miller  
Yes - 3 |
| Review of External board/Meetings Attended by Commissioners | Commissioner Miller attended the Visitors Bureau meeting last Wednesday. They discussed raises for the staff for 2019. They also reviewed projects they will be working on for 2019. There were some comments and concerns from the Board on how increases were figured. There was discussion on salaried verses hourly and exempt and non-exempt status. Wage increases were tabled until the next meeting for further discussion. Commissioner Miller also reiterated that Jeff Geary turned his resignation in to the Board that evening. Commissioner Reiter had a call from another Board member from the Visitors Bureau that had some concerns. They were told to go to the chair of the board. | | | |
| Commissioner Miller attended the FCFC meeting last Wednesday. It was a good meeting and the conversation was positive. They talked a lot about the Foster Care program and they have generated more interest and had many applications and signed several new foster families. | | | | |
| Commissioners and Administrators Discussion | Commissioner Schwochow reminded everyone that he will not be in session on Thursday, | | | |
Commissioner Schwochow talked to Pam Jensen at the Parade on Saturday and she talked to him about the billing she was asked about with the Jail. She had not been aware of the issue before that meeting. She felt she could have helped earlier if she would have been informed prior to the meeting.

Commissioners reviewed and sign letters to be sent out to Sharon Wilson and Jeff Geary thanking them for their service on the Boards they served. Sharon Wilson sat for many years on the Park District Board and Jeff Geary sat for three years on the Convention and Visitors Bureau Board.

The Commissioners talked about how to move forward with the Ombudsman program. Marilyn from Lucas County had called and wanted to talk about the contract. Marilyn felt that we needed to get a better buy in of the program with our local agency for this to work. The Commissioners are going to look at how to get the program set up and maybe looking locally. They will have to think about where they need to go from here.

Dave Griffin from First Energy emailed the Commissioners to invite them to a meeting on Sunday about nuclear energy. Winter Conference is Sunday night and this would work. Commissioners will be accepting the invitation to hear what they have to present.

Amy Hoffman from Palmer Energy sent an email regarding the electric aggregate. They attended Rice Township Trustee meeting last night to present the CCAO aggregation renewal. The Township was missing two board members so CCAO is going back in two weeks to present. Treble, electric energy company, was present too. Amy presumes they will come back in two weeks too. Amy forwarded talking points for the Commissioners to go to the townships that have already opted out of the CCAO aggregate to make sure they understand the programs. The Commissioners split up the townships and will each talk to the trustees to make sure they understand the program.

**Then/Now Documents**

None at this time

**Personnel**

None at this time

**Travel Requests**

None at this time

**IT Staff (9:00am)**

IT Staff meeting was canceled due to staff illness.

**Resolutions (10:00am)**

2018 – 385

APPROVING SUPPLEMENTAL APPROPRIATIONS TO PROSECUTOR LCF FUND FROM REMAINING GRANT FUND TO WAGES ($11,538.16) BENEFITS ($3,690.28)

<table>
<thead>
<tr>
<th>Resolution</th>
<th>Amount</th>
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<tbody>
<tr>
<td>2018-385 A</td>
<td>$11,538.16</td>
</tr>
<tr>
<td>2018-385 B</td>
<td>$3,690.28</td>
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**Motion:** Move to Approve

Moved by: Charles Schwochow

2nd: Scott Miller

Yes - 3
<table>
<thead>
<tr>
<th>Time</th>
<th>Topic/Meeting</th>
<th>Description</th>
<th>Presenter</th>
<th>Approver</th>
<th>Vote</th>
</tr>
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<tbody>
<tr>
<td>Senior Levy (10:30am)</td>
<td>Ruthann House and Robin Richter - Senior Levy</td>
<td>Ruthann and Robin came in to talk about the senior services and what they are providing. Robin presented a power point presentation on funding along with the promises made during the campaign. See attachment A for PowerPoint. Commissioner Miller asked if they push this information out to the general public so they see how the levy funding is being used. They reviewed staffing arrangements to better serve the community. The rest of the power point was reviewed. They currently have a 95% approval rating on what they do in the Senior Centers.</td>
<td>Ruthann House - President/CEO Robin Richter - Director of Senior Services</td>
<td>$329,320.20</td>
<td>$4,500.00</td>
</tr>
<tr>
<td>Mental Health Board (11:00am)</td>
<td>Mircea Handru - Mental Health Board</td>
<td>Commissioner Reiter started by asking Mircea about the Health Department Levy and the Mental Health Levy hitting the voters at the same time in the spring. Mircea will have a language issue on their levy for 2019 because of the changes in legislature regarding renewals of levy. The County Auditor cannot give him the valuation numbers for him for the levy until end of December so he will have to come back to the Commissioners once he gets that information and presents it opt his Board. He is proposing to ask for less and use that as a selling point and communication regarding the levy and getting the message out to the public. Strategy for the levy was discussed. The Detox center on June Street will be opening the first of the year. The State funding for the Detox program for 23 counties funding is coming to this local center. Mircea will be going to Woodville to talk to Judge Fiser and the Police Chief about opening a facility in Woodville to assist with detox and drug abuse.</td>
<td>Mircea Handru - Executive Director</td>
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### Sheriff (11:30am)

**Sheriff Hilton - Sheriff's Office.** Sheriff came in for his monthly update. The two new rooms at the communication center are almost completed and looking really good. They are probably going to be moving furniture in next week. Everyone is very excited about the new training center. They are working on a plan to keep everyone connected even though they are moving things around. The other end of the building is cleaned up and open. He would like to move his CCW office to that end. There is plenty of room and they only need some electric and internet cabling along with carpet and paint that he may be able to cover with FOJ. We can do most of the rest of the work in house. The Commissioners agreed that it would be a good move. This would keep staff out of the EMA EOC in the basement. Sheriff was approached by Lisa Kuelling, EMA Director, about the radio 911 systems funding. He was presented with three different options. Sheriff was not happy with the way it was presented. Originally EMA was covering these expenses. She informed Sheriff she felt someone else should be responsible for this as well. Commissioner Reiter notified the Sheriff that during the budget process there was some question regarding additional revenue for expenses and the Budget Commission is not certifying these additional funds until January and that includes the money from Titles funds for his deputy.

At 11:45am Commissioner Schwochow moved to enter executive session for personnel matters.

### Public Open Session

Citizens Attendees - none
Attendees - Craig Shoup, News Messenger
Elected Officials - Chris Hilton, Sheriff

### Adjournment (12:27pm)

With business completed for the day the meeting was adjourned.

*Motion: Move to Adjourn
Moved by: Kay E Reiter
2nd: Charles Schwochow
Yes - 3
I, the undersigned, Clerk of the Board of Commissioners, Sandusky County, Ohio, do hereby certify that the foregoing is a true and correct copy from the official record of said Board of County Commissioners as recorded in its Journal.

Attest: 

Clerk to the Board / County Administrator

____________________

Clerk, Board of County Commissioners, Sandusky County, Ohio

Signature of:

____________________

Kay E. Reiter, President

____________________

Scott Miller, Vice President

____________________

Charles Schwochow

Board of County Commissioners, Sandusky County, Ohio
Senior Services Update
12/04/18
LEVY CAMPAIGN
PROMISES MADE – PROMISES KEPT

.5-MILL + .5-MILL

PROVISION OF SERVICES

- Nutrition - No Wait list
- Transportation - Expand
- Social Work - New
- Chore Services - New
- Engage Volunteers - New

WSOS Senior Services
Budget Revenue 2018

- Current Levy 78%
- Senior Donations 5%
- CSBG 2%
- Federal 10%
- State 4%
- United Way 1%
- City of Fremont <1%
- Fund Raising 0.3%

Great Lakes
COMMUNITY ACTION PARTNERSHIP
ACQUIRE KNOWLEDGE & SKILLS TO PROVIDE QUALITY SERVICE

- B.S. Gerontology
- B.E. Social Studies
- B. Liberal Studies, Gerontology & Health Medical Services
- B.S. Dietetics
- M.S.W., Licensed Independent Social Worker
- Director full time to Senior Services

Christy  Gary  Jenna  Mark  Lisa
NUTRITION
Alexis Massie, Nutrition Coordinator
2015 – TOOK ON MOBILE MEALS

✔ Assessed 50 clients for Community Food Options
✔ Trained 30 new Meal Delivery volunteers
✔ Added 30 new homebound seniors to routes
✔ Obtained SeaFood HACCP
✔ Ohio Dept. of Ag License

Great Lakes
COMMUNITY ACTION PARTNERSHIP
2016 – ELIMINATED WAIT LIST

Great Lakes Community Action Partnership
2016 - SYSTEM IMPROVEMENTS - 2017

Streamlined
Relocated Staff
New Software

Great Lakes
COMMUNITY ACTION
PARTNERSHIP
2017 – OUTREACH

Food Experience Events
2018 - SYSTEM IMPROVEMENTS = MORE TIME FOR OUTREACH

- Senior Centers Use Software
- MOW Drivers Use Tablets
- More time
  - Diabetes
  - Education & Empowerment Program

Great Lakes Community Action Partnership
2019 - WHAT IS NEXT

- Therapeutic Meals
- More Salad Meal Options
- Expand Direct Service in Bellevue
- Recruit 10 new volunteers
- Add 3rd Volunteer Route

Great Lakes Community Action Partnership
TRANSPORTATION

JoEllen Price, Senior & Community Engagement Coordinator
MEET THE TRANSPORTATION NEED & CUSTOMIZE SERVICE

Senior Rides through TRIPS

- Levy
- Gap
- Title IIIB

Senior Express

- Regular Schedule
- Depart Senior Housing, Senior Center (7)
- Group
- Shopping, Errands
- Assistance inside destination

Great Lakes
COMMUNITY ACTION PARTNERSHIP
2018 - Senior Helping Hands
- More than Chore

Great Lakes Community Action Partnership

42 assessed
19 solutions
Since July 2018
BEYOND THE PROMISE

Senior Pop Projections:

2010 - 21.3%
2020 - 27.6%
2030 - 31.5%
BEYOND THE PROMISE – GLCAP STRATEGIC PLAN

“Spearhead development of a new senior center facility in Sandusky County through community collaboration and partnerships.”

2017 Fall
Senior Focus Groups

2018 Winter
Tour 8 Senior Centers in NW OH

2018 Spring
Architect Evaluates Space

2018 Summer
Region-wide Impact Survey Miami U
OLDER AMERICANS ACT & OHIO DEPARTMENT OF AGING

Multipurpose Senior Center –
“A community facility for organization and delivery of a broad spectrum of services, including health, mental health, social, nutrition, educational services and recreational activities for older individuals.”

Focal Point –
“Facility established to encourage maximum colocation and coordination of services for older persons.”

NEXT STEPS: Community Engagement

2018 Fall – Identify Ad Hoc Committee
2019 Winter – Ad Hoc Committee Meet
<table>
<thead>
<tr>
<th>Name</th>
<th>Signature</th>
<th>Contact Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kimberlin House</td>
<td></td>
<td>417-388-6933 / <a href="mailto:khouse@cox.net">khouse@cox.net</a></td>
</tr>
<tr>
<td>Hall, Tim</td>
<td></td>
<td><a href="mailto:richter@glap.org">richter@glap.org</a></td>
</tr>
<tr>
<td>Jensen, Anne</td>
<td></td>
<td><a href="mailto:erin@glap.org">erin@glap.org</a></td>
</tr>
<tr>
<td>Nelson, Rick</td>
<td></td>
<td>417-448-0640</td>
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