<table>
<thead>
<tr>
<th>AGENDA ITEMS</th>
<th>BRIEF DESCRIPTION / ACTION STEPS:</th>
<th>PERSON RESPONSIBLE:</th>
<th>DOLLAR AMOUNT:</th>
<th>MOTION/VOTE:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Call to Order Pledge of Allegiance (8:00am)</td>
<td>*** Commissioner Reiter was absent for session</td>
<td>Scott Miller, Vice President</td>
<td></td>
<td></td>
</tr>
<tr>
<td>*Review &amp; Approval of Commissioner Meeting Minutes, In-coming Mail Review &amp; External Meeting Notices</td>
<td>The 6/28/18 minutes were reviewed/approved by the Board. The Board reviewed incoming office mail and external meeting notices.</td>
<td>Scott Miller, Charles Schwochow</td>
<td></td>
<td>*Motion: Move to Approve minutes Moved by: Charles Schwochow 2nd: Scott Miller Yes - 2 (Reiter absent)</td>
</tr>
<tr>
<td>Review of External board/Meetings Attended by Commissioners</td>
<td></td>
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<tr>
<td>Commissioners and Administrators Discussion</td>
<td>Commissioner Miller and the Administrator met at Countryside Manor with the new management and owner. They have many great ideas for the facility that will be very exciting to watch them grow.</td>
<td></td>
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<tr>
<td>Then/Now Documents</td>
<td>None at this time</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>*Personnel</td>
<td>None at this time</td>
<td></td>
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</tr>
</tbody>
</table>
**Travel Requests**
None at this time

**IT Staff (9:00am)**
Atul Chopra, Will Chambers, Conner Witt and Gary Kirsch - IT Staff, Staff came in for their monthly meeting. See attachment A for agenda items. Email conversion is still moving along and they have not had any problems. The Commissioners will talk to Sheriff about the combined Dispatch project.

**Senators Office (9:30am)**
Kelsey Krull - Senator Portman’s Office, Kelsey came by to talk about how the county is doing. The Commissioners talked about budgets and how cuts have affected the county. The Opioid crisis is still a big issue and seems will remain an issue for sometime. The counties are getting hit hard on placement costs and public defender as trickle down affect from the problem. The commissioners also talked about the permissive tax issues that are being discussed and that a small gas tax increase could be more effective to assist in road and bridge repair.

**Resolutions (10:00am)**

<table>
<thead>
<tr>
<th>Resolution</th>
<th>Description</th>
<th>Supporter(s)</th>
<th>Amount(s)</th>
<th>Motion</th>
</tr>
</thead>
<tbody>
<tr>
<td>2018 – 209</td>
<td>APPROVING SUPPLEMENTAL APPROPRIATIONS FOR SHERIFF K-9 FUND CONTRACT SERVICES ($1,000.00) AND SUPPLIES ($1,000.00) AND PREVENTION PARTNERSHIP WAGES ($1,550.00) AND BENEFITS ($435.00) FROM DONATIONS AND ADDITIONAL FUNDING IN TO BOTH FUNDS</td>
<td>Atul Chopra - Specialist</td>
<td>$1,000.00, $1,000.00, $1,550.00, $435.00</td>
<td>Move to Approve Moved by: Charles Schwochow 2nd: Scott Miller Yes - 2 (Reiter absent)</td>
</tr>
<tr>
<td>2018 - 210</td>
<td>AUTHORIZING NO CHANGE IN PERMANENT BASE FOR MAINTENANCE ASSESSMENTS ON COUNTY DITCH PROJECTS DUE FOR SIX YEAR HEARINGS IN 2018</td>
<td>Kelsey Krull - Senator Portman’s Office</td>
<td></td>
<td>Move to Approve Moved by: Charles Schwochow 2nd: Scott Miller Yes - 2 (Reiter absent)</td>
</tr>
<tr>
<td>2018 - 211</td>
<td>APPROVING CHANGES IN THE PERMANENT BASE FOR MAINTENANCE ASSESSMENTS DUE ON THE TAX YEAR 2018 DUPLICATE, PAYABLE CALENDAR YEAR 2019, AND SETTING THE HEARING ON THE CHANGES FOR PERMANENT BASE FOR MAINTENANCE ASSESSMENTS FOR SEVERAL DITCHES</td>
<td></td>
<td></td>
<td>Move to Approve Moved by: Scott Miller 2nd: Charles Schwochow Yes - 2 (Reiter absent)</td>
</tr>
<tr>
<td>2018 – 212</td>
<td>APPROVING SUPPLEMENTAL APPROPRIATION TO 911 PAYMENT TO OTHER AGENCIES FOR CORSA INVOICE ($919.00)</td>
<td></td>
<td>$919.00</td>
<td>Move to Approve Moved by: Charles Schwochow 2nd: Scott Miller Yes - 2 (Reiter absent)</td>
</tr>
<tr>
<td>2018 – 213</td>
<td>APPROVING SUPPLEMENTAL APPROPRIATIONS TO PI CAPITAL OUTLAY ($65,000.00) AND CONTRACT SERVICES ($50,000.00) FOR APPROVED QUOTES FOR FACILITY MANAGEMENT PROJECTS</td>
<td></td>
<td>$65,000.00, $50,000.00</td>
<td>Move to Approve Moved by: Charles Schwochow 2nd: Scott Miller Yes - 2 (Reiter absent)</td>
</tr>
<tr>
<td>Resolution Number</td>
<td>Description</td>
<td>Amount</td>
<td>Motion</td>
<td></td>
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</table>
| 2018 – 214        | Approving Supplemental Appropriation to Ditch Rotary Transfer Account ($52,000.00) and Schwochow Ditch Contract Services ($52,000.00)                                                                          | $52,000.00 | *Motion: Move to Approve  
Moved by: Scott Miller  
2nd: Charles Schwochow  
Yes - 2 (Reiter absent) |
| 2018 – 215        | Approving Supplemental Appropriation to Tax Assessment Fund for Countryside Property Tax ($31,682.26) and Countywide Contract Services ($15,000.00) and Fund Transfer from Commissioners Wages to IT Wages ($13,000.00) | $31,682.26  
$15,000.00  
$13,000.00 | *Motion: Move to Approve  
Moved by: Charles Schwochow  
2nd: Scott Miller  
Yes - 2 (Reiter absent) |
| 2018 – 216        | Approving Appropriation Transfer from Contract Services to Other Costs for Year End Reimbursements to Other Agencies ($10,100.00)                                                                            | $10,100.00 | *Motion: Move to Approve  
Moved by: Charles Schwochow  
2nd: Scott Miller  
Yes - 2 (Reiter absent) |
| 2018 – 217        | Approving Supplemental Appropriations to CWP Closed Grant Funds; Civic Justice Corp Fund ($54.32); Reentry Task Force Fund ($2,273.60); and RSAT Fund ($1,097.11) to Transfer Funds to CWP Fund | $54.32  
$2,273.60  
$1,097.11 | *Motion: Move to Approve  
Moved by: Charles Schwochow  
2nd: Scott Miller  
Yes - 2 (Reiter absent) |

**Sheriff (10:30am)**

Sheriff Chris Hilton. Sheriff came in for his monthly meeting. He talked about the meeting with DJFS regarding the security officer position. Sheriff has been in contact with Erie County Sheriff who manages the security in Erie County and is able to get grant money to assist. All involved are hoping to have the person on board in a couple of weeks. Talked about combined dispatch and how this is moving forward. Drug Task Force is doing fantastic. They will have some good concrete numbers on the affect first part of the year. They are doing good things for the County. Commissioner Schwochow asked about forfeiture revenue. Sheriff said it does take a while to work it through the system and they are looking for the laws to change on what can be confiscated. The new cruisers that Clerk of Courts gave money for are in at Advantage and they will be prepping them for the road. Sheriff has been planning events for the fair. He wants to be more visible and active at the fair and not just another tent.

**Sheriff Hilton**

Sheriff Hilton had personnel issues he wanted to discuss. At 11:14am Commissioner Schwochow moved to enter executive session to discuss personnel matters.

*Motion: Move to enter executive session for personnel matters  
Moved by: Charles Schwochow  
2nd: Scott Miller  
Yes - 2 (Reiter absent)
At 11:25am Commissioner Schwochow moved to exit executive session.

**Public Open Session**
- Citizens Attendees - none
- Attendees - Craig Shoup and Waverly Hart, News Messenger. Tom Fullen, WFRO
- Elected Officials - none

**Adjournment (11:31am)**
- With business completed for the day the meeting was adjourned.

**Motion**: Move to exit executive session
- Moved by: Charles Schwochow
- 2nd: Scott Miller
- Yes - 2 (Reiter absent)

**Motion**: Move to Adjourn
- Moved by: Charles Schwochow
- 2nd: Scott Miller
- Yes - 2 (Reiter absent)

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**Signature of:**

**Absent**
- Kay E Reiter, President

**Scott Miller, Vice President**

**Charles Schwochow**

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**Attest:**

Clerk to the Board / County Administrator

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I, the undersigned, Clerk of the Board of Commissioners, Sandusky County, Ohio, do hereby certify that the foregoing is a true and correct copy from the official record of said Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio
• Backups
  o 7/3/2018
    ▪ We are currently testing VEEAM, a backup application
    ▪ VEEAM is setup on Auditor's new backup server
    ▪ Auditor has agreed to give new backup server to IT as their contribution to countywide backups
  o 6/5/2018
    ▪ Currently running multiple applications to perform backups countywide. We would like to setup one application to backup all servers
    ▪ Backups are taking longer to backup – New hardware/application will help speed up backups
    ▪ Currently confirming software/hardware costs

• New server migrations
  o 7/3/2018
    ▪ Will & Lee migrated more departments to new mail server
    ▪ Starting Mainserver migration this month
  o 6/5/2018
    ▪ 3 servers to migrate at Courthouse – mail migration already under way
    ▪ 6 servers to migrate at Countryside Dr.

• Remote support application
  o 7/3/2018
    ▪ We have formally requested cancellation of Kaseya service, now Kaseya stating we are under contract
  o 6/5/2018
    ▪ Kaseya has been replaced by Solarwinds MSP Anywhere

• Training
  o 7/3/2018
    ▪ SkillSoft demo – this product seems to fill all requirements – videos, books, and virtual labs
  o 6/5/2018
    ▪ We have tried 3 different products. Trial of last product to start next week.

• Dispatch Project
  o 7/3/2018
    ▪ Meeting on 6/26/2018 - Mayor, Ken Frost, Chief Bliss, Chief Foos, Theresa Garcia, Atul Chopra
    ▪ Fremont officials agreeable to consolidation pending answers to some financial/employment questions
    ▪ Sheriff and Lisa emailed regarding city's questions
  o 6/5/2018
    ▪ Meeting with city went well. They appreciated Theresa being present.
    ▪ Timeline for completion – beginning of 2019

• Executime
  o 7/3/2018
    ▪ Tyler Tech has been working on server setup and testing
  o 6/5/2018
    ▪ New server provided – Lee is working with vendor to install application.
    ▪ Application requirements were provided yesterday 6/4/2018
Phones

Ohio Telecom experienced server crash which affected phones located at Countryside Dr. offices.

All phones are back in service. Some features like direct dials and phone menu buttons still being addressed.