**Meeting:** Board Of Commissioners  
**Location:** Commissioners' Board Room  
**Date:** 1/4/18  
**Time:** 8:00 AM - 10:34AM

**Present:** Commissioners: Charles Schwochow, President; Scott Miller  
**Present:** Theresa Garcia, County Administrator  
**Not Present:** Kay E Reiter, V-President  
**Others Present:** Bethany Brown, Craig Shoup

(*action items*)

<table>
<thead>
<tr>
<th>AGENDA ITEMS</th>
<th>BRIEF DESCRIPTION / ACTION STEPS:</th>
<th>PERSON RESPONSIBLE:</th>
<th>DOLLAR AMOUNT:</th>
<th>MOTION/VOTE:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Call to Order Pledge of Allegiance (8:00am)</td>
<td></td>
<td>Charles Schwochow, President</td>
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<td><em>Review &amp; Approval of Commissioner Meeting Minutes, In-coming Mail Review &amp; External Meeting Notices</em></td>
<td>The 1/2/18 minutes were reviewed/approved by the Board. The Board reviewed incoming office mail and external meeting notices.</td>
<td>Charles Schwochow, Scott Miller</td>
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<td>Review of External board/Meetings Attended by Commissioners</td>
<td>Commissioner Miller attended the Regional Airport Authority meeting on Wednesday evening. There are two board seats opened at this time. The recommendation was to drop to a three member Board rather than a five member board. Commissioner Miller gave his thought to fill the two empty seats and keep the five member board to assure a quorum. There fuel and rent are still positive. They also reviewed the financial reports. Runway resurfacing project should start in September. They talked about the possibility of placing solar panels at the Airport. There was also discussion regarding wild life on the property and how they are dealing with deer, geese, coyote, fox etc.</td>
<td>Scott Miller</td>
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<td>Commissioners and Administrator discussion</td>
<td>The Commissioners received an invitation from the Visitors Bureau for the Awards Ceremony and the Chamber of Commerce for their annual awards banquet. Talked about shredding costs and purchasing a shredder for CWP to assist with shredding.</td>
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<tr>
<td><em>Then/Now Documents</em></td>
<td>None at this time</td>
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</tbody>
</table>
Personnel
None at this time

Travel Requests
None at this time

Health Department

Bethany Brown - Health Commissioner. Bethany came in at the request of the Commissioners to bring them up to date on what is happening at the Health Department. Commissioner Miller had some concerns and wanted Bethany to clarify information that was discussed at the last Health Department Board meeting. The one concern was regarding the accreditation process they have been going through over the last three years. There is a group that reviews documents presented by the County Health Department which is over 2,000 pages. They then come out for an on site visit. They felt the Health Department was well prepared and the site visit seemed to go well. They did receive the report and had about eighty pages of comments and concerns that the Bethany felt were easy fixes. There is another board that reviews the report and makes a decision on whether or not they receive their accreditation or if they are put on an action plan. Sandusky County was put on an action plan, sixty percent of the Boards are put on an action plan. Some fixes are detailing minute notes, working with the hospitals closer to find physicians and other concerns they want corrected. They will need to submit additional documentation and they will have one year after the action plan is approved to show the improvements requested. Bethany’s plan is to have the plan approved and documents in to the Board by late summer. As part of the action plan the Commissioners are going to start meeting with Bethany on a quarterly basis to review Health Department happenings as well as keeping one Commissioner on the Health Board.

Resolutions

10:00am

2018 - 01
AUTHORIZING CHANGE FUND ACCOUNT BE ESTABLISHED FOR THE SANDUSKY COUNTY SHERIFFS OFFICE RECORDS OFFICE FOR 2018 ($20.00)

*Motion: Move to Approve
Moved by: Charles Schwochow
2nd: Scott Miller
Yes - 2 (Commissioner Reiter absent)

2018 - 02
AUTHORIZING THE SANDUSKY COUNTY SHERIFF OR DESIGNEE TO USE COUNTY CREDIT CARDS FOR WORK RELATED EXPENSES

*Motion: Move to Approve
Moved by: Scott Miller
2nd: Charles Schwochow
Yes - 2 (Commissioner Reiter absent)

2018 - 03
APPROVING SUPPLEMENTAL APPROPRIATION FOR JJC BEHAVIOR HEALTH SUPPLEMENTAL FUND

*Motion: Move to Approve
Moved by: Charles Schwochow
2nd: Scott Miller
Yes - 2 (Commissioner Reiter absent)
Public Open Session
Citizens Attendees - none
Attendees - Craig Shoup, News Messenger
Elected Officials - none

*Adjournment
(10:34am)

*Motion: Move to Approve
Moved by: Charles Schwochow
2nd: Scott Miller
Yes - 2 (Commissioner Reiter absent)

Attest: _______________________________________
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners,
Sandusky County, Ohio, do hereby certify that the foregoing
is a true and correct copy from the official record of said
Board of County Commissioners as recorded in its Journal.

_______________________________
Clerk, Board of County Commissioners, Sandusky County, Ohio