Meeting: Board Of Commissioners  
Location: Commissioners' Board Room  
Date: 1/11/18  
Time: 8:00 AM - 11:45 AM

Present: Commissioners: Charles Schwochow, President; Kay E Reiter, V-President; Scott Miller

Present: Theresa Garcia, County Administrator

Others Present: John Johannsen, Cindy Bilby, Melanie Allen, Craig Shoup, Tom Fullen, Andy Brown, Steve Shiets, Zack Mulder, Several contractors (bid opening), Ted Bennett

(*action items)

<table>
<thead>
<tr>
<th>AGENDA ITEMS</th>
<th>BRIEF DESCRIPTION / ACTION STEPS:</th>
<th>PERSON RESPONSIBLE:</th>
<th>DOLLAR AMOUNT:</th>
<th>MOTION/VOTE:</th>
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<tr>
<td>Call to Order Pledge of Allegiance (8:00am)</td>
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<td>Kay E Reiter, President</td>
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<td>*Review &amp; Approval of Commissioner Meeting Minutes, In-coming Mail Review &amp; External Meeting Notices</td>
<td>The 1/9/18 regular session and reorganization session minutes were reviewed/approved by the Board. The Board reviewed incoming office mail and external meeting notices.</td>
<td>Charles Schwochow, Kay E Reiter, Scott Miller</td>
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<td>Review of External board/Meetings Attended by Commissioners</td>
<td>Commissioner Reiter attended a special meeting with the EDC to review where they are at with fund raising efforts. They have several large promoters that have invested. To date the efforts have been very successful. Commissioner Miller wanted to mention he went to the Fremont Council meeting last week when they swore in the new council members. He spoke at the meeting and congratulated the new members and made all aware that the Commissioners are available for anyone to stop by and meet with them.</td>
<td>Kay E Reiter</td>
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The Administrator presented two sick leave conversion requests for approval. One for Barb Tuckerman and one for Karen LaFountain. Commissioner Reiter asked about the possibility of meeting with Fremont City Schools regarding a new school bus garage and if the County may have property they could make use of. The Administrator will contact the Superintendent to set up a meeting.

Commissioners talked about the budget certification. There were several departments that had to have their appropriations reduced. Most were due to carryovers not being as high as anticipated. The Administrator made calls to those departments and the one comment from most was they wanted to know if they would be getting a copy of the certification. The Commissioners had talked about the certification and who it should be sent to when they met with the Auditor on Tuesday. The certification has always been distributed to all offices and the Commissioners feel it should remain that way. The Administrator is going to send an email to the Auditor to discuss this matter.

Commissioners discussed budget process and that they need to be vigilant when watching bills that are being approved and appropriation transfer requests as they come in.

### Community Work Program (8:30am)

**John Johannsen - Community Work Program Coordinator.** John came in to update the Commissioners on what he has been working on with his crew. They have worked on helping departments clean up old records, working on his 2018 invoicing and getting his inventory done. He has helped Facility Management with snow and ice removal when needed. The crew John is working with right now is a good crew. He is getting a lot of work out of them.

### DJFS (9:00am)

**Cindy Bilby - Director.** See Attachment A. They have several children that will be coming out of the system. Some for age and some due to permanent placement. DJFS is starting to have discussions on how to recruit more foster homes/parents. Cindy has met with Cathy Glassford, FCFC Coordinator, to help with these efforts. She has also reached out to Juvenile Court Judge, and the Mental Health Board.

### Resolutions (10:00am)

**2018 – 20 APPROVING SUPPLEMENTAL APPROPRIATION TO DITCH ROTARY FUND FOR TRANSFER TO SCHWOCHOW DITCH CONSTRUCTION COSTS ($100,000.00)**

- **Motion:** Move to Approve
- **Moved by:** Scott Miller
- **2nd:** Kay E Reiter
- **Yes - 3**
Prosecutors Office

**Tim Braun - Prosecutor.** Tim Braun and Mark Mulligan came in to update the Commissioners on the happenings in the Prosecutors Office. This is a busy time for his office as they start back up with cases that they didn’t get through before the end of the year. Tim feels it will be a tight budget for what they need to accomplish for the year. Commissioner Schwochow asked the Prosecutor if he was aware of the tax bills that went out and that it did not note the criminal justice levy deduction shown on the chart for deductions. Tim is going to talk with the Treasurer to make sure it is deducted correctly. The Administrator asked about the JE needed to appoint the special prosecutor for the law suit regarding the opiate epidemic.
Adjournment (11:45am)

With business completed for the day the Commissioners adjourned for the day.

*Motion: Move to Adjourn
Moved by: Charles Schwochow
2nd: Scott Miller
Yes - 3

Signature of:

Kay E Reiter, President

Scott Miller - Vice President

Charles Schwochow

Board of County Commissioners, Sandusky County, Ohio

Attest: __________________________________________________
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners,
Sandusky County, Ohio, do hereby certify that the foregoing
Is a true and correct copy from the official record of said
Board of County Commissioners as recorded in its Journal.

________________________________________________________
Clerk, Board of County Commissioners, Sandusky County, Ohio