Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 12/21/17

Time: 8:00 AM - 10:45AM

Present: Commissioners: Charles Schwochow, President; Kay E Reiter, V-President; Scott Miller

Present: Theresa Garcia, County Administrator

Others Present: Craig Shoup

(*action items)

<table>
<thead>
<tr>
<th>AGENDA ITEMS</th>
<th>BRIEF DESCRIPTION / ACTION STEPS:</th>
<th>PERSON RESPONSIBLE:</th>
<th>DOLLAR AMOUNT:</th>
<th>MOTION/VOTE:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Call to Order Pledge of Allegiance (8:00am)</td>
<td>Commissioner Schwochow attended EDC meeting and was not in session until 8:25am</td>
<td>Kay E Reiter, Vice President</td>
<td></td>
<td></td>
</tr>
<tr>
<td>*Review &amp; Approval of Commissioner Meeting Minutes, In-coming Mail Review &amp; External Meeting Notices</td>
<td>The 12/19/19 and 12/20/17 minutes were reviewed/approved by the Board. The Board reviewed incoming office mail and external meeting notices.</td>
<td>Charles Schwochow, Kay E Reiter, Scott Miller</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Review of External board/Meetings Attended by Commissioners</td>
<td>Commissioner Reiter and Commissioner Miller participated in an ODOT phone conference for commissioners, EMA, Auditor, Engineer and GIS staff from the Counties. The call was for some question and answers on the GIS/LBRS systems. There were several counties on the call. They did have conversation on how in some places the GPS locations may need to have updated data. The discussion concerned how this data will be updated.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>*Then/Now Documents</td>
<td>None at this time</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>*Personnel</td>
<td>None at this time</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>*Travel Requests</td>
<td>None at this time</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
**Commissioners and Administrators discussion**

*Commissioners discussed 2018 budget to date and began looking at each general fund line. The County was awarded a CDBG grant to do water and sewer repair in Gibsonburg/Madison Township on Rodriguez Street. All funding has to be in place prior to bidding the project. A request was sent to Representative Reineke’s Office to assist with design costs from the capital bill, money from the revolving loan fund can be used, and possibly funding from local government. The Administrator will send out an email to Gibsonburg to find out where they are at in assisting with the project so we have everything in place first part of 2018. The Administrator will also contact Steve Shiets for assistance and keeping project costs moving to where they need to be.*

*The Commissioners talked about the Wightmans Grove project. Commissioner Miller and Commissioner Schwochow have had questions from the general public on where the project is heading. The Administrator was asked to reach out to Steve Shiets and see if they have been able to decide on a location for the pump station and if the Commissioners need to reach out to Poggemeyer Group to keep the project moving. Commissioner Miller asked about setting the meeting up with Bethany Brown, Health Department Commissioner. Bethany is scheduled for January 4th.*

*The Administrator set up the reorganizational meeting with the board for 2018. They will meet on Monday January 8th at 9:00am.*

---

**Resolutions (10:00am)**

<table>
<thead>
<tr>
<th>Resolution</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>2017 – 434</td>
<td>APPROVING APPROPRIATION TRANSFER FOR BOARD OF ELECTIONS FROM CONTRACTS TO WAGES FOR YEAR END BALANCE ($2,000.00)</td>
</tr>
<tr>
<td>2017 – 435</td>
<td>APPROVING APPROPRIATION TRANSFER FOR EMS FROM CAPITAL OUTLAY TO WAGES FOR YEAR END BALANCE DUE TO CONTRACTUAL INCREASES ($30,000.00)</td>
</tr>
<tr>
<td>2017 – 436</td>
<td>APPROVING APPROPRIATION TRANSFER AND FUND TRANSFERS FROM COMMISSIONERS BENEFITS ($14,650.00) AND CONTRACT SERVICES ($1,194.00) TO CLERK OF COURTS AND COMMISSIONERS WAGES AND BENEFITS FOR YEAR END BALANCES</td>
</tr>
<tr>
<td>2017 - 437</td>
<td>AUTHORIZING THE SANDUSKY COUNTY AUDITOR TO ALLOCATE FUNDS TO THE CITY OF CLYDE FROM THE COUNTY MOTOR VEHICLE LICENSE TAX FUND</td>
</tr>
</tbody>
</table>

**Motion:** Move to Approve
- Moved by: Scott Miller
- 2nd: Kay E Reiter
- Yes -3

**Motion:** Move to Approve
- Moved by: Kay E Reiter
- 2nd: Scott Miller
- Yes -3

**Motion:** Move to Approve
- Moved by: Charles Schwochow
- 2nd: Scott Miller
- Yes -3

**Motion:** Move to Approve
- Moved by: Charles Schwochow
- 2nd: Kay E Reiter
- Yes -3
TASC - Budget Hearing

Karen LaFountain - TASC. Karen and Brandy came in to review their 2018 budget requests. They have their grant moneys for the 2017-2018 and have an idea on where the 2018-2019 grant will fall. Once the new grant comes out Brandy will be working on the appropriations. The Commissioners asked if they can explain what the difference is between regular urine samples compared to mouth swabs. Karen does not feel that the mouth swabs are as accurate and recommends the current urine samples.

Public Open Session

Citizens Attendees - none
Attendees - Craig Shoup, News Messenger
Elected Officials - none

*Adjournment (10:45am)

With business completed the Commissioners adjourned for the day.

Signature of:

Charles Schwochow, President

Kay E Reiter, Vice President

Scott Miller

Board of County Commissioners, Sandusky County, Ohio

Attest: ________________________________
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners, Sandusky County, Ohio, do hereby certify that the foregoing is a true and correct copy from the official record of said Board of County Commissioners as recorded in its Journal.

_______________________________
Clerk, Board of County Commissioners, Sandusky County, Ohio