Minutes 2017

Tuesday January 17, 2017
Boardroom of the Commissioners
622 Croghan St., Fremont, OH 43420

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Commissioner Schwochow led the Board in the Pledge of Allegiance and then called session to order. Session began at 8:00am.

Throughout the day the following occurred …………………………

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Commissioners reviewed numerous mailings. Minutes from session 1/12/17 were reviewed and approved. Invoices were approved in electronic fashion.

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Other items for other offices were signed and/or reviewed by the Commissioners: Signed off on Health Department TB agreement.

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County Administrator discussion: Power outage the last two nights took out electric in several buildings on Countryside Drive including the Dispatch Center. We need to keep on top of the generator and ups maintenance for these situations.

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Cindy Bilby and Deb McGrath – DJFS. Introduced themselves to the two new commissioners. Cindy explained what she provides to the Board every month for discussion.

Orientation/expectations – just want to get an idea what you guys want to do every month (and otherwise). If there is any information that is not provided that the Board would like to see please let them know. Also would like to set up informational sessions with each division. Generally they set up sessions at JFS with the divisions to give the Boards an idea what they do in each area.

Children Services costs – The latest numbers on costs were sent over for review – won’t truly be closed out until spring. Cindy reviewed the report and talked to the Board about what is in the report and what the numbers mean.

Maintenance items – Is there an update on carpeting? Ron is putting together a plan on how to proceed with the carpets.

Procurement card – county policy allows them. Who all has one and can we? Going to check on the procurement policy and how to convert the visa card to a procurement card.

Miscellaneous – new elected officials – any meet and greet plans or suggestions? There is not a plan at this time to put a meet and greet together to introduce the newly elected officials.

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Tim Buit – Bellevue Hospital. Came in to discuss the hospital is preparing to sell the property the old hospital was on and needs to release the property as collateral from the bonds.
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We will put together a resolution to release the property and have the prosecutor’s office approve the partial release.

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Jerri Miller – Auditor’s office. Tax map office renovation was discussed. The Commissioners will contact the contractor about making the changes to outlet locations and furring.

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Mark Mulligan and Valerie VanFleet - Prosecutors office. Mark introduced himself to the Board and reviewed his background and talked about new staff. Talked about the delegation of work and who will be handling the different areas of prosecution.

Discussed the placement of staff and the direction that the office is heading.

Grand Jury has been held in this office during renovation and a suggestion was brought up that they keep meeting here instead of at the courthouse. When we move back in we will have that discussion again.

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Commissioner Schwochow moved to enter executive session at 11:30am to discuss personnel matters and financial matters. Commissioner Reiter seconded the motion. The ensuing vote was unanimous in the affirmative.

Commissioners exited executive session.

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Tracy Overmyer - Clerk of Courts. Clerk of Courts Tracy Overmyer met with the board about the possibility of transferring title funds to the general fund. She stated that she would like to transfer a total of $338,000. Overmyer asked that $113,822.67 be used to cover wage adjustments and benefits for the nonunion general fund employees who make less than $50,000 per year. All agreed that in order to maintain staff that adjustments are needed. The remaining $224,177.33 was requested by Overmyer to be used for payment for the courthouse renovation project. She said that this transfer is possible due to the cost saving measures that were implemented in the title fund, and the diligent work of her staff to bring title business to Sandusky County. Overmyer feels that transferring non-taxpayer funds to be used for general fund line items will alleviate the burden put on the taxpayers, and put a dent in the cost of the courthouse renovations.

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Then and Now: none.

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Personnel actions taken: none.

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Travel Request: none.

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Public forum portion of session proceeded.

Citizen attendees: none

Media attendees: Craig Shoup, News Messenger.
** RESOLUTIONS ***

** 2017 – 21  
RESOLUTION ---- APPROVING LEASE AGREEMENTS BETWEEN SANDUSKY COUNTY BOARD OF COMMISSIONERS AND SANDUSKY COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES (SCDJFS) BASED UPON FEDERAL 2 CFR 200 GUIDELINES  
M – Schwochow  
S- Reiter  
Schwochow – Yes  
Miller – Yes  
Reiter– Yes  

** 2017 - 22  
AUTHORIZING MARRIAGE LICENSE FEES, DIVORCE, DISSOLUTION AND ANNULMENT FEES BE PAID TO FIRST STEP DOMESTIC VIOLENCE SHELTER AND SANDUSKY COUNTY LIBERTY CENTER PURSUANT TO SECTION 3113.34-35 OF THE OHIO REVISED CODE (ORC)  
M – Miller  
S- Reiter  
Schwochow – Yes  
Miller – Yes  
Reiter– Yes  

** 2017 – 23  
APPROVING FUND TRANSFER FOR 2017 BUDGET APPROPRIATIONS FOR SOIL & WATER, EMA AND REGIONAL PLANNING.  
M – Reiter  
S- Schwochow  
Schwochow – Yes  
Miller – Yes  
Reiter– Yes  

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At 1:05pm and with business concluded for the day Commissioner Reiter moved to adjourn with a second to the motion offered by Commissioner Miller. The ensuing vote was unanimous in the affirmative.

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Board of County Commissioners, Sandusky County, Ohio
Attest: _______________________________________
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners, Sandusky County, Ohio, do hereby certify that the foregoing is a true and correct copy from the official record of said Board of County Commissioners as recorded in its Journal.

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Clerk, Board of County Commissioners, Sandusky County, Ohio