Minutes 2016

Thursday April 21, 2016
Boardroom of the Commissioners
622 Croghan St., Fremont, OH 43420

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Session began at 8:00am.

Throughout the day the following occurred ………………………

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Commissioners reviewed numerous mailings. Minutes from sessions 4.19.16 were reviewed and approved. Invoices were approved in electronic and paper fashion.

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Other items for other offices were signed and/or reviewed by the Commissioners: none

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County Administrator discussion: none

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Then and Now certificates: none

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Personnel actions taken: none.

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1. County Projects
   a. W. Hayes Avenue (Phase 2 – Residential)
      • Construction has been completed along with Pump Station Startup.
      • Project Walk Through was completed.
      • Punch List Items generated and Contractor is addressing.
      • Connection letters to be sent in May.
   b. E. State Street (Phase 2 – Timpe Road) - $275,000 OPWC Loan
      • Sanitary sewer Construction has been completed.
      • Storm sewer construction was not feasible along with time constraints.
      • Yard Restoration and Pavement Overlay on Timpe Road should be forthcoming
      • Project Walk Through & Punch List in May.
      • Connection letters to be sent in May.
   c. Wightmans Grove
      • Need County General Plan to continue with Wightman’s General Plan.
      • County General Plan should be completed soon.
      • Selection of Design Engineer will be next with Commissioner approval to proceed.
      • Request for Quotes for Evaluation, Design & Construction Administration.
      • Coordination of funding (OPWC, OEPA DEFA, CDBG, Etc.).
      • Coordination of funding (OPWC Application due September 2016 for July 2017).
      • If deemed feasible, anticipate plant and collection system construction in 2016 to 2018.
      • 0% Planning Loan for $20,000 is also available.
2. County Comprehensive Water & Sanitary Sewer General Plan
   - General Plan (Sixth Draft) was sent to Poggemeyer.
   - Poggemeyer submitted final General Plan.
   - Reviewed and still have one drawing that is not correct.
   - All payments have been completed.

3. District #1 Agreement
   - District #1 Agreement will be sent to Ken Myers for City review.
   - I/I Plan was approved via Ohio EPA with the following commitments:
     - County is committing $50,000 annually for I/I Plan over the 10 year period.
     - Township Sewer District is committing $15,000 annually over the 10 year period.
   - Time permitting, Zach and I will be consolidating County efforts for last year in order to
     meet with the City of Fremont (Jeff Lamson & Tucker Fredericksen).
   - Scheduled to meet in June to September per the I/I Plan.

4. Park District Project (White Star Park)
   - Design loan would need to be from OWDA.
   - Selection of Design Engineer in the near future.
   - Total Sewer Project Cost of $421,200 (Original quote was $383,740.50).
   - Changed Single Grinders to Duplex Grinders and decreased Force Main from 4” to 3”.
   - Total Water Project Cost of $690,235 (Original quote was $436,020.00).
   - Unit prices were dramatically less than new estimate.

5. Misty Meadows (Campfire – Sandusky County)
   - NPDES application was submitted for the Ohio EPA Permit.
   - Technical Service Agreement will be completed when Permit is issued.

6. Sandusky Township Sewer District – 2015 Sewer Extension Project
   - Township is working on a project to connect approximately 5 of the original 10
     properties.
   - Most of the properties will connect via Grinder Stations into the Township Sewer
     District.
   - After awarding the project to Dellinger Excavating for $105,389:
     1. Grinder Stations were determined to be in the Floodplain (which caused an
        operation and maintenance issue during a flood event), and
     2. Easements from each property owner were not obtained for the Grinder
        Stations.
   - Original Change Order from Dellinger was $22,860 due to Floodplain issues &
     Mobilization.
   - $14,057 was for Re-Mobilization by Dellinger due to delays to deal with Floodplain.
   - One property might be backing out of project and easements are still not obtained.

7. Sandusky Township Sewer District – 1781 Port Clinton Road
   - Property Owner has backyard hillside area falling away towards the Sandusky River.
   - Most damage occurred over a two week period.
   - Appears that the backyard started moving about a year ago.
   - Groundwater from sanitary sewer trench possibly leaching through under the house
     (GGJ).
   - Unilliance installed a concrete dam on the lateral to stop groundwater.
   - Unilliance installed a relief underdrain to a catch basin along the railroad.
   - Property owner is having corner of house braced and backyard hillside area
     investigated.
   - Property owner installed a grinder in the basement to eliminate sewage backups.
   - Disturbed the lateral within the last year to connect the grinder.
   - Township Sewer District added the Whittaker Lift Station in 2011.
Minutes 2016

- Nothing changed since that time on the sanitary sewer.
- House was connected to the sanitary sewer on November 13, 2001.
- 1815 Port Clinton Road contacted GGJ as well.

8. OPWC Application – General Sewer District Rehabilitation $775,000
   - $275,000 grant and $112,500 loan (Received Grant and Loan)
   - Westwood Wastewater Plant Replacement
   - Port Clinton Lift Station Rehabilitation (Spectraliner)
   - Rice Lift Station Rehabilitation (Spectraliner)
   - Selection of Design Engineer in the near future.

9. Miscellaneous
   - Shorewood Water System
   - Switched the starters out to soft starters to reduce vibrations at the plant.
   - Automatic reset on the fault issues with the new starters has eliminated problem.
   - Shorewood Yard Area
   - Two (2) complaints from nearby property owners on noise (partying and squealing tires).
   - Village of Lindsey started 20 hours of Operator Staffing.
   - New Village Administrator might be licensed to help with meeting the 20 hours.
   - Nothing on Permit Renewal Applications for Adams Acres and Westwood Treatment Plants.
   - Ohio EPA wants to perform site inspection at each plant.
   - OUPS – Delineation of County Area is going to be changed (Include Countryside Area).
   - New Phone System is active.
   - Annual Report was completed and sent out to all necessary parties.
   - Personnel Items
     - Clay Schwochow resigned as Operator II on March 11, 2016.
     - Currently interviewing for a full time Operator In Training.
   - Uniforms provided once everyone is in place (probably Unifirst).
   - Cubic Utility Billing Program & Website.
     - Website is being created by WAMH Design (sanduskycountysanitaryengineers.com).
     - Credit card payments via online payments will be rolled out shortly.
     - Add a link to the County website for online payments.
     - Sheriff’s Impound Lot behind Storage Yard.

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Travel Expense: none

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Public forum portion of session proceeded.

Citizen attendees: none

Media attendees: Craig Shoup, News Messenger. Tom Fullen, WFRO.
**RESOLUTIONS**

2016 - 91

APPROVING AMENDED SANDUSKY COUNTY PREVENTION, RETENTION, CONTINGENCY (PRC) PLAN

M – Thatcher

S - Polter

VOTE - Yes

2016 – 92

APPROVING APPROPRIATION TRANSFER FOR DJFS FROM CONTRACT SERVICES TO SUPPLIES FOR COMMUNITY ACTION TRAINING ($1,100.00)

M - Polter

S - Schwochow

VOTE - Yes

At 10:30am the Board met with Tim Martin regarding property the Board may have interest in.

At 11:45am and with business concluded for the day Commissioner Thatcher moved to adjourn with a second to the motion offered by Commissioner Schwochow. The ensuing vote was unanimous in the affirmative.

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Board of County Commissioners, Sandusky County, Ohio

Attest: _______________________________

Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners, Sandusky County, Ohio, do hereby certify that the foregoing is a true and correct copy from the official record of said Board of County Commissioners as recorded in its Journal.

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Clerk, Board of County Commissioners, Sandusky County, Ohio