Minutes 2015

Tuesday May 5, 2015
Boardroom of the Commissioners
622 Croghan St., Fremont, OH 43420

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Session began at 8:00a.

Throughout the day the following occurred ………………………

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Commissioners reviewed numerous mailings. Several other items for other offices were signed and/or reviewed by the Commissioners. Minutes from session 04.30.15 were reviewed and approved. Invoices were approved in electronic and paper fashion.

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County Administrator discussion: Discussed the visit to Shorewood Village. The group that was present talked about cleaning up the area by the water. It was agreed that if the area was cleaned up and kept clean the county won’t fence the area off at this time.

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Duane Kimmet – Facility Management
1. Phone/Computer Wiring Update – Facility Management’s role only:
   a. Clyde Court – wiring upgrade is complete.
   b. JJC – New phones installed and operating. 10 additional locations were needed, 7 of those are done.
   c. Board of Elections – wiring upgrade is complete.
   d. Health Department building – wiring upgrade is underway with majority of wires pulled near to where they will terminate.
   e. Dog Warden – wiring believed to be cat 5e or cat 6; need to verify but it may be completed already as they are using voip phones, just not on our system.
   f. EMS/Sanitary – EMS wiring is complete. Sanitary upgrade is scheduled for right after the Health Dept.
   g. Facility Management – wiring upgrade is complete.
   h. 500 W. State St. – still need to determine if upgrade is needed.
   i. 108 S. Park Ave – Gary said no additional upgrade is needed.
   j. Commissioners Office – Gary believes existing Cat 5e will be sufficient
   k. Courthouse – Approximately half of the Courthouse is complete. In process of getting estimates to complete upgrade.
   l. Woodville Court – Wiring upgrade complete
   m. Sheriff’s Office – Need to determine what needs upgraded and where. Currently believe that entire system will need upgraded. This building will be completed last.
   n. Comm Center – This will be done when the Sheriff’s office is done.

2. Sheriff’s Office additional space - DLZ proposal – Reviewed proposal with Theresa and submitted questions to DLZ for follow up.
   Board agreed to have Norman review terms and conditions and as long as approved have them proceed with drawings.
3. Sheriff’s Office exterior metal painting estimate – This is a carryover from last year as McCormack was not able to start. Estimate from last year is unchanged at $9785.00. Commissioner Polter moved to approve the job to proceed Commissioner Thatcher seconded. The ensuing vote was unanimous in the affirmative.

4. Blacktop Sealing – Received estimate from 7L construction for crack filling and blacktop sealing. $23,240.00 estimate. Board voted unanimous in the affirmative to proceed with the blacktop. PO to be established from PI account.

5. JJC fence post removal – Received estimate from 7L construction to remove old concrete bases and posts from JJC recreation yard.
   The board would like to see an estimate to black top the whole area and not leave any grassy area in the court yard area.

6. JJC landscape – Awaiting estimate from Bark Creek to level and seed the area around recent construction project. Engineer’s office delivered 8 loads of dirt.

7. Weed Control and growth retardant – Received estimate from Bark Creek lawn care.
   - Jail Area: growth retardant and weed control $320.00
   - Job and Family Services Area: weed control $830.00
   - Dispatch Area: weed control $312.00.
   Commissioner Schwochow and Commissioner Thatcher approved the applications. Commissioner Polter abstained.

8. Health Dept. – architectural drawings - $1,000 fee for this. Checking to see if this can be paid for through the grant. Duane will follow through. Commissioner Polter moved to hire William Hotz for the design Commissioner Thatcher seconded. The ensuing vote was unanimous in the affirmative.

9. Electric outlet for Juvenile Court Smartboard – Will use outside source since Mike is off for another month.

10. Law Library – soundproofing rooms – Law library will receive quotes and decide if they can fund the update.

11. GovDeals – 2010 property – Discussed the split of the property and what would be sold. Duane is going to contact Jim to survey the property and get the electric split and then we will proceed to sell in house.

Tim Grabenstetter – JJC – Color chart on the siding from Ray. Board requested Tim make a decision. Board approved to have a PO established for the siding. $14,688 in PI.

Issues with Stanley Integrator on security. They are having issues with Stanley Integrator currently and Tim would like approval to shop out for another company. There was talk at the Directors conference last week on a new company that is being used.

Gary Kirsch and Atul Chopra – Wireless on countryside is completed. Body cam demo at Sheriff was interesting. New demo equipment had better software. Once chosen and policy in place they will work with software.

The Commissioners walked to Flag Park to look at the grounds.
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Then and Now Certificates: none.

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Personnel actions taken: none.

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Travel requests approved: none.

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Public forum portion of session proceeded.

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Citizen attendees: none.

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Media attendees: none.

RESOLUTIONS CONSIDERED ON THIS DATE

2015 – 132

RESOLUTION ---- AUTHORIZING DISTRIBUTION OF FUNDS FROM THE SENIOR CITIZENS TAX LEVY FROM ROLLOVER DISTRIBUTIONS FROM 2014 AND FIRST HALF OF 2015 TO THE WSOS SENIOR CITIZENS PROGRAM. ($73,922.71)

M- Thatcher  S- Polter  VOTE- Yes

2015 – 133

RESOLUTION REQUESTING A TRANSFER OF FUNDS CHILDREN’S SERVICES INTER DEPT. FUND TO UTILITIES FUND FOR UNEXPECTED INTERNET CHARGES FOR THE BALANCE OF THE YEAR. ($3,000.00)

M- Schwochow  S- Polter  VOTE- Yes

2015 – 134

RESOLUTION ---- AWARDING CONTRACT AND AUTHORIZING WSOS AS THE CONTRACTOR FOR THE SANDUSKY COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES PURCHASE OF SERVICE CONTRACT FOR TRANSPORTATION SERVICES

M- Thatcher  S- Polter  VOTE- Yes


Discussing DRC. When we had the storm a couple years ago a decision was made we needed a disaster recovery plan in order not to lose important data. The thought was to use the electric building in Clyde to host this information. No cost to use in exchange for some radio work by Atul. The thought is to replace servers every five years instead of six and that would keep the DRC current. COC and Auditor are almost due for upgrades. Software would run about $50,000 thinking it would not exceed $75,000. COC is submitting grants for servers then could donate old server to the DRC. Tracy did not feel that the burden should not fall completely on COC and Auditor but should be shared since all departments will benefit. It would be a cost savings to do
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it as a whole rather than spending money for each department to do this individually. DRC center would also save user fees. PI would be better spent for the appliance or hardware piece needed. COC technology fund could assist for most Courts for software end. Commissioner Schwochow will sit in on the committee with IT, COC and Auditor to keep up with the DRC. Auditor has mentioned poor back up and we need a stronger system. Commissioners all approved to proceed with the project. Would like to have monthly meetings with timelines on where the project is going and what has been done. Gary will coordinate monthly meetings.

Discussed a new IT / Communications position that would work with IT and the Auditor’s office. Jerri had concerns with the position being with the Auditor’s office and not under the Commissioner’s. Jerri will review the position description. The Board and Jerri will need to work together on what to do with the position.

At 11:40a and with business concluded for the day Commissioner Thatcher moved to adjourn with a second to the motion offered by Commissioner Polter. The ensuing vote was unanimous in the affirmative.

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Board of County Commissioners, Sandusky County, Ohio

Attest: ______________________________
Clerk to the Board

I, the undersigned, Clerk of the Board of Commissioners, Sandusky County, Ohio, do hereby certify that the foregoing Is a true and correct copy from the official record of said? Board of County Commissioners as recorded in its Journal.

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Clerk, Board of County Commissioners, Sandusky County, Ohio