Minutes 2014

Thursday October 16, 2014
Boardroom of the Commissioners
622 Croghan St., Fremont, OH  43420

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Session began at 8:00a.

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Throughout the day the following occurred……………………….

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Commissioners reviewed numerous mailings. Several other items for other offices were signed and/or reviewed by the Commissioners. Minutes from session 10.14.2014 were reviewed and approved. Invoices were approved in electronic fashion.

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County Administrator discussion: none

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Then & Now Certificates: none

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Personnel actions taken: none

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Travel requests approve: none

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County Treasurer, Irma Celestino and County Auditor, Bill Farrell met with the Commissioners to continue discussion on the possible establishment of a land bank. The discussion centered on how the funding of the program would look with the use of the penalty fees from late payers of taxes. It was noted that if these funds are used to fund such an entity that it could reduce the amounts that go to schools and other subdivisions. Another meeting is slated for next week to continue this discussion.

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County Recorder, Colleen Carmack, met with the Commissioners for the purpose of discussing employment issues in her office. She is in a decision making position about whether or not to replace a person who was recently let go. She is looking at reclassifying the persons still in the office and possibly make the replacement with a part-time person. Commissioners understand what is needed and will support the actions needed. This will be in place for the 2015 budget.
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Steve Shiets, Sanitary engineer met with the Commissioners. The following were topics of discussion:

County Projects:

Grandview Lift Station Replacement – OPWC Grant $275,000
• Contract is completed except tweaking a few items on the SCADA Interface.
• Yard restoration at some locations were redone.

Ireland Force Main Replacement – OPWC 0% Loan $170,000
• Final Pay Request & Change Order to finalize quantities was completed.
• Driveway complaints at 1052 and 1114 Siler Street remain.
• Redo the driveways next Spring with a different contractor.
• 1052 Siler Street quote ($2,280)

Hayes Avenue Sanitary Sewers – OPWC Grant $275,000
• Underground Utilities was awarded the project for $1,247,757.50.
• Construction is almost complete with paving occurring this week.
• Overlay is being 50% funded by the County Engineer.
• Commissioners agreed to take on $200,000 of the OWDA loan (3.31% for 20 years). It was reiterated that the Commissioners had previously addressed the fact that they would be covering $200K from their funds. The debt payment will start in 2015.
• $13, 831.38 annually
• Need to discuss metered rate structure or leave as flat rate structure.
• Connection Charges per Equivalent Single Family Unit.
• We have reduced connection charges to $3,163.62 per ESFU.
• No construction charges added to the District #1 Connection Charges.
• Standard Technology Connection Charge would be taken out of Jobs Ohio Grant.
• The grant was strictly obtained because of their proposed expansion.
• Up to $50,000 Jobs Ohio Grant will be utilized to reduce charges.
• Standard Technology expansion was estimated 16 ESFU at $50,617.92.
• Received check for $50,000.
• All other businesses/houses would be subject to the $3,163.62 per ESFU.

Wightmans Grove – Design & Construction Loan with Principal Forgiveness 2012
• Need County General Plan to continue with Wightman’s General Plan.
• County General Plan should be completed by the end of this year.
• Anticipate plant and collection system construction in 2016.
• 0% Planning Loan for $20,000 is also available.

E. State Street (Phase 2 – Timpe Road) - $275,000 OPWC Loan
• Anticipate collection system construction in 2015.
• Updated the Project Schedule for OPWC.

W. Hayes Avenue (Phase 2 – Residential)
• Anticipate collection system construction in 2015-2016.
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County Comprehensive Water & Sanitary Sewer General Plan
• Met with Poggemeyer Design Group multiple times over the last three months.
• Reviewed the General Plan twice in the last three months.
• Met with Sandusky Township Sewer District in regards to treatment alternatives.
• Meeting with Poggemeyer on October 17, 2014 at 10:00 a.m. with County Administrator.

District #1 Agreement
• DRAFT District #1 Agreement was sent out to applicable parties.
• County negotiation team: Commissioner Thatcher, County Administrator, Ballville Township Trustee (Bob Kusmer) & Sandusky Township Trustee (Paul Lotycz)
• Agreement streamlines existing old agreement.
• Eventually switches County sewer customers billing to the County.
• Joint use of Ireland Lift Station for Pinewood Village Area (similar to Grandview).
• Updates the current rates for both the City of Fremont & the County.
• City wanted to add I/I Plan for excess County flow to meet their OEPA Requirements.
• No surcharge increases for cooperative effort in the plan.
• Zach and I have met with the OEPA once and the City numerous times to discuss plan.
• Eventually the plan will apply to the General Sewer District and probably the Sandusky Township Sewer District (possibly when their agreements are expired).
• I/I Plan was reviewed with Sandusky Township Sewer District.
• I/I Plan to be submitted by the City of Fremont by the end of the year.
• City is approving the time extension via Council which will eventually come to the County.
• Extension is to the end of this year.
• Another time extension will need to be done.

Park District Projects (Creekbend Farm & White Star Park)
• Performed site inspection on the Wetland Wastewater Treatment for Creekbend.
• Meeting with Park District in regards to Operation & Maintenance.
• Technical Service Agreement will be forthcoming.
• Parks is updating plan for USDA Funding for White Star via Sanitary Engineers/Commissioners.

Misty Meadows (Campfire – Sandusky County)
• NPDES application was submitted for the Ohio EPA Permit.
• Technical Service Agreement will be forthcoming.

Sandusky Township Sewer District
• Working on a project to connect 10 or so properties into the Township Sewer District.
• Most of the properties will connect via Grinder Stations.
• Project planned to be bid before the end of the year.
Miscellaneous

- Personnel Items
  - Maintenance Technician (Paul Ward)
  - Completes probationary period on November 5, 2014.
  - Possible Future Personnel Items: requested wage scale review of other county Sanitary Depts. Commissioners are okay with this survey occurring.
- Office Clerk (Part Time)
  - 20 hours a week (4 hours per day - Monday through Friday).
  - 10:00 a.m. to 2:00 p.m. to cover lunch period.
  - Potential to go full time if County ends up doing District #1 Billing.
  - Additional Operator (Full Time) will be evaluated
  - Increased work load with Misty Meadows & Parks District.
- Cubic Utility Billing Program
  - Initiated e-billing which could eliminate a physical bill.
  - Initiated credit card payments with online payments.
  - Add a link to the website for online payments.
  - These items should be up and running by the end of the year.
- Shorewood Water System – Total Coliform Positive Sampling
  - Total Coliform Sample came back positive on August 20, 2014.
  - Additional 4 Samples taken and had one come back positive on August 22, 2014.
  - Both Wells came back negative for Total Coliform on August 25, 2014.
  - Flyer was delivered on August 29, 2014 indicating the positive tests – no boiling advisory.
  - Five additional samples were taken in September and all came back negative.
  - Another flyer was delivered indicating the negative tests on September 26, 2014.
- Shorewood Water System – Well #1 Repair
  - Well #1 Pump went down on September 18, 2014.
  - New pump was installed by Able Well Drilling with County assistance on September 22nd.
  - Wellhead apparatus would not seal correctly.
  - Entire apparatus was replaced with County Assistance on October 6-8, 2014.
  - Disinfected Well #1 on October 9th and tested on October 10th – tests were negative.
  - Well #1 was put back into service on October 11, 2014.

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Public forum portion of session proceeded.

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Citizen attendees: none

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Media attendees: none

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RESOLUTIONS CONSIDERED ON THIS DATE

*** RESOLUTIONS ***

2014 – 297
APPROVING EXPENSES FOR CATHY GLASSFORD, FCFC DIRECTOR, FOR OUT OF STATE TRAVEL TO WASHINGTON, D.C. FOR FEBRUARY 1-6, 2015
M - Schwochow  S - Thatcher  VOTE – all, yes

2014 – 298
APPROVING CONTRACT FOR SERVICES BETWEEN THE SANDUSKY COUNTY FAMILY AND CHILDREN FIRST COUNCIL (SCFCFC) AND FIRELANDS COUNSELING AND RECOVERY SERVICES (FCRS)
M - Thatcher  S – Polter  VOTE – all, yes

2014 – 299
APPROPRIATION TRANSFER – SCDJFS (INTERNAL CVR INDERDEPT COSTS) - $11,050
M - Polter  S - Schwochow  VOTE – all, yes

2014 – 300
AUTHORIZING ESTABLISHMENT OF NEW FUND WITHIN THE BUDGETARY SYSTEM OF SANDUSKY COUNTY ENTITLED; SPECIALIZED DOCKET PAYROLL SUBSIDY PROJECT, ASSIGNED FUND #2049
M – Thatcher  S - Schwochow  VOTE – all, yes

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At 10:35a and with business concluded for the day Commissioner Thatcher moved to adjourn with a second to the motion offered by Commissioner Schwochow. Ensuing vote to adjourn was unanimous in the affirmative.

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Board of County Commissioners, Sandusky County, Ohio

Attest: ________________________________
Clerk to the Board

I, the undersigned, Clerk of the Board of Commissioners, Sandusky County, Ohio, do hereby certify that the foregoing is a true and correct copy from the official record of said Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio