Minutes 2014

Tuesday September 23, 2014
Boardroom of the Commissioners
622 Croghan St., Fremont, OH  43420

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Session began at 8:00a.

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Throughout the day the following occurred…………………….

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Commissioners reviewed numerous mailings. Several other items for other offices were signed and/or reviewed by the Commissioners. Minutes were approved from session 09.18.2014. Invoices were approved in electronic and paper fashion.

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County Administrator discussion: none

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Then & Now Certificates: One from the office of the Commissioners having its origin in the fact that most activities in which WSOS is involved have administrative fees attached. There was no advance indication that this particular activity would be utilized.

WSOS - $202

Commissioner Thatcher moved to care for the certificate(s) as presented. Commissioner Schwochow offered a second to the motion. The ensuing vote was unanimous in the affirmative.

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Travel requests approved: none

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Duane Kimmet, Facility Management Director, met with the Commissioners.

1. Budget – Requesting additional funds for our 2014 utility account. There has been a significant increase in Columbia Gas and AEP bills from the same time period last year to this year. Requesting $128,000.00
   Columbia Gas – Jan – Sept 2013 - $66,608.00 vs 2014 - $93,934.00
   AEP – Jan – Sept 2013 $203,986.00 vs 2014 $274,906.00
   Commissioners approved a supplemental appropriation of $75,000.00 to help with the utilities.

2. EMS man door - Wooden fire door between EMS quarters and vehicle bay is warped and not closing. Best of two estimates to replace it with a steel fire door is $1381.00 from
Commercial Glazing. Commissioners said to talk to Jeff Jackson, EMS Director, regarding this issue.

3. Utility bill paying – Currently Rich spends approximately 8 -10 hours per month paying utility invoices. I discussed this with Theresa to see if anyone within the system could pay these. Theresa suggested the woman that fills in for Diane and she discussed it with her. She is interested in doing this. Theresa said that this would keep her active in the system. Commissioners agreed to have Billie Smith work for Duane paying the bills.

4. No mow/low mow grass – Researching options; Commissioner Polter mentioned that a growth retardant could be applied. Looking into a trial area of each. Duane brought a map of the areas he is looking at. Commissioners agreed that Duane can try different alternatives to mowing.

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Public forum portion of session proceeded.

Citizen attendees: none

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Media attendees: none

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RESOLUTIONS CONSIDERED ON THIS DATE

*** RESOLUTIONS ***

2014 – 264

APPROPRIATION TRANSFERS – SCDJFS (TO CARE FOR INVOICE REGARDING C8) – $8,481.78

M - Schwochow  S - Thatcher  VOTE – yes, all

Acting Clerk requested that resolution 2014-265 be placed on the agenda. This was a late entry due to the time frame to return the agreement to the State. Commissioner Polter moved to place the resolution on the agenda and Commissioner Thatcher offered the second to the motion. The ensuing vote was unanimous in the affirmative.

2014 – 265

ACCEPTING AND AUTHORIZING GRANT OFFER ON BEHALF OF THE SANDUSKY COUNTY REGIONAL AIRPORT AUTHORITY (SCRAA) FROM THE FEDERAL AVIATION ADMINISTRATION (FAA)

M - Thatcher  S - Polter  VOTE – yes, all
Lisa Heyman, EMA Director, met with the Commissioners for her quarterly meeting. Lisa handed out a breakdown of what is going on in the office since this is her first meeting as Director with the Commissioners. She went over the handout and touched on a few specific topics.

**Grants:**
A.) Davis Besse-Grant Negotiations completed on 7/24/14-waiting on final grant agreement to come back from First Energy.
B.) EMPG-Grant submitted 7/30/2014-Total: $66,784.00
C.) EMPG Special Grant Submitted-8/15/2014-10 Fremont Sirens Equipment upgrades. Narrow banding- Total: $16,610.00
D.) Homeland Security Grant Submitted-8/25/14-Mobile Generator-Total: $158,000.00
F.) 911 Contract-See example: issues re: EMPG reimbursement d/t pay. Suggested solution.
G.) ASPR-Finishing up procedures for the 3 year plan. Last radio installed at Elmwood.
H.) HMEP-Finishing up reimbursement paperwork for end of grant.9/30/14
I.) Finishing EMPG Special Siren Project Grants that Chris started for Ballville and Woodville end of grant 9/30/14

**Meetings:**
A.) 911 Mtg.-7/28/14-updating MARCS Communications SOG.
B.) LEPC Mtg.-7/30/14-Cover info pertinent to the LEPC Committee
C.) Various Jurisdictions-Mitigation Mtgs. to devise draft plan for 5 year update.
D.) Regional Directors Mtg.-Erie Co.-7/18/14-Updates from the State and EMAO
E.) DWART Mtg.-8/4/14-Annual Meeting with no change letter submitted to ODA.
F.) Ohio EMA Mtg.-8/5/14-New Director Requirement meeting.
G.) Fair Mtg.-8/7/14-Organizing Booth, outreach materials needed, etc.
H.) Davis Besse 2013 Performance Review-8/7/14-
I.) Fire Association Mtg.-8/13/14-Monthly Meeting
J.) Memorial Hospital Hazard Vulnerable Assessment Mtg.-8/14/14-Review HVA, provide suggestions, discussions on trainings and weak areas, sign off on HVA.
K.) Communications/Homeland Security Mtg.-8/18/14-Need new year resolution. Warren was sent an email.
L.) TRIPS Mtg.-8/25/14-Setting up an MOA and putting in County EOP, also looking at MARCS System. (She will be meeting with the schools in the county also. Because of the meetings, each school will be offered a free MARCS radio as well as one free radio for each responding entity. The schools will be responsible for the monthly user fee.)
M.) Fall Directors Conference-9/4/2014
N.) Elmwood Full Scale Exercise Mtg.-7/23/14, 9/17/14

**Reports:**
A.) Ohio Citizen Corps (OCC)-Turned in 7/8/14, Due 7/15/14
B.) LEPC-Annual report-Turned in-9/19/14, due 10/1/2014
C.) Follow up with Ohio EMA re: 7th Qtr. EMPG reimbursement
Public Outreach:
A.) Tent at the Fair-distributed info on Citizen Alert, Registered individuals, provide wx updates.
B.) Monthly Newsletter-provided to community leaders and members monthly
C.) Woodville Seniors-Citizen Alert-9/10/2014
D.) Memorial Hospital Family Fest-9/28/2014

Trainings Provided/Hosted:
A.) Flood Response for Volunteers-8/6/14
B.) MARCS System Training-9/3/14

Emergency/Disasters:
A.) Lucas County Water Emergency-8/2-8/3-Allocated Resources for Lucas County, Conference Calls with Ohio EMA every 2 hours for the first 4 days.

Hazardous Material Calls:
A.) Diesel Spill-7/27/14
B.) Woodville-Lime Slurry-8/17/14
C.) Diesel Spill-8/20/14
D.) Diesel Spill-9/10/14

Miscellaneous:
A.) EOP-Still waiting on OEMA-final review and suggestions for improvement.
B.) EOC Openings-Need to be open when there is, maybe not fully staffed but key players need to set at the table. EOC Briefings: Wx slides/Briefings NOAA
C.) Upgrade-Total Costs per quotes: 400.00 (Wiring Fac. Maint.) + 350.00 (Switch IT)-Per Grants Administrator at the State of Ohio-this is Federal Money-They will need to see a County Resolution or Policy on how the cost was derived. Price list, receipts, and formula from the County Purchasing Dept., they will also need to see a written scope of work for upgrade (may require an EHP). Once billing takes place they will need to see Resolution or Policy on how the bill is derived at for each dept. in the county, they will also need to see an IT dept. price list and what the County Policy allows to charge time per department per hour.

Training Attended:
A.) Drug Suspicion Training-7/29/14
B.) Fire Ext. Training-8/4/14

Community Plan Reviews:
A.) Rainbow Station-9/15/14
B.) Board of DD-9/26/14

Road Closures:
NSR53, SR 101, SR 20, SR 6, CR 69, CR 60-Coordinating with all First Responders
Karen LaFountain, TASC Director, met with the Commissioners for her quarterly meeting. Karen had previously emailed her progress report. She handed out a copy of her grant to each Commissioner. Karen stated the resolution has been done to pay back the County. Potential personnel changes were also discussed.

At 11:51a and with business concluded for the day Commissioner Thatcher moved to adjourn with a second to the motion offered by Commissioner Polter. Ensuing vote to adjourn was unanimous in the affirmative.

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Board of County Commissioners, Sandusky County, Ohio

Attest: ____________________________

Clerk to the Board

I, the undersigned, Clerk of the Board of Commissioners, Sandusky County, Ohio, do hereby certify that the foregoing is a true and correct copy from the official record of said Board of County Commissioners as recorded in its Journal.

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Clerk, Board of County Commissioners, Sandusky County, Ohio